



LOS ANGELES ACADEMY OF ARTS AND ENTERPRISE

BOARD OF DIRECTORS MEETING

Thursday, September 13, 2018 at 5:30 p.m.

Location: 1200 W. Colton Street, Room 3-325, Los Angeles

Call in Location: 4975 W. Pico Blvd, Third Floor Executive Conference Room, Los Angeles

Conference call telephone 1-877-366-0711

Participant Code: 84914632#

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In accordance with Government Code Section 54954.2, to accommodate the requirement of Brown Act, the agenda for the meeting was posted next to Room 3-325 at 1200 W. Colton Street, Los Angeles, CA 90026, at 4975 West Pico Boulevard, Los Angeles, CA 90019, and on LAAAE's website, 72 hours prior to this meeting. Board meeting materials will be available at the welcome table.

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Board of Directors

Victoria Castro

Moctesuma Esparza

Tonantzin Esparza

Hector Orcí

Norma Orcí

Otto Padrón

Julio Vallejo

Founder Director Emeritus

Paul Cummins

MINUTES

1. Welcome-Call to Order- Roll Call- Establish Quorum. Board Chair Moctesuma Esparza called the meeting to order at 5:39 pm. Roll call was made, and quorum was established. Board members in attendance included: Victoria Castro, Moctesuma Esparza, Tonantzin Esparza, Hector Orcí, and Julio Vallejo. Others in attendance included: Osman Amaya, David Calvo, Kathaleen Cervantes, David DeFrenza, Danny Diaz, Christopher Gomez, Alex Ponce, Luis Ramirez, and Ericka Solis.
2. Approval of Agenda. The board unanimously approved the agenda for the September 13, 2018 meeting. Motion to approved by Hector Orcí; second by Victoria Castro.
3. Approval of Previous Meeting Minutes. The board unanimously approved the minutes for the May 23, 2018 meeting. Motion to approve by Hector Orcí; second by Julio Vallejo. The board unanimously approved the minutes for the June 27, 2018 (B) meeting. Motion to approve by Hector Orcí; second by Victoria Castro.
4. Principal Update. Principal David Calvo presented information related to the status of enrollment, academics, and recruitment efforts. Enrollment campaigns and weekend community events as well as a postage campaign were examples of efforts enacted by school personnel prior to the start of the school year and planned to continue throughout the year.
5. Stakeholder Update. Students present at the meeting shared their request for more college bound/ college related field trips. An example of overnight field trips to college campuses upstate or to the Bay area were provided and requested. The board asked that the students research these colleges and provide a formal proposal to request financial assistance.

Students also requested updated athletic uniforms. Students in attendance expressed that the school reflects a safe space for all students and use schoolwide posters to notify the entire school community of the commitment to making the school-site a safe space. The board requested that the student government create a policy about safe-spaces for their student constituency.

6. Public Comment. There was none.

7. Consent Agenda. The board unanimously approved the consent agenda items 7a-7bb.

Items included: Ratification of employee agreements; Disposition of obsolete equipment; Resolution to destroy disposable records; Adoption of the 2018-19 board meeting calendar; Adoption of updated statement of information; Adoption of CARECEN contract to provide community space; Adoption of CharterSAFE proposal to continue providing insurance services; Reauthorization of Chevron credit card; Adoption of CSMC contract to continue providing back office services; Adoption of CSMC auto debit provision; Adoption of Didi Hirsch contract to continue providing onsite mental health services; Reauthorization of DirectEd service agreement to continue providing special education services; Adoption of EdJoin service agreement to continue posting vacancies; Reauthorization of Hess and Associates to continue providing CalSTRS support; Reauthorization of Kaiser Permanente to continue providing employee medical benefits; Adoption of LACOE's certification of signatures; Adoption of Latino Film Institute Youth Cinema Project Agreement to continue providing supplemental services for the film program; Reauthorization of Lumity to continue providing employee benefits brokering services; Reauthorization of Paybridge to continue providing payroll services; Adoption of PROMAC agreements to continue

providing copier lease and hardware maintenance services; Adoption of School Services of California Agreement for fiscal and budget services; Adoption of Total Education Solutions Consulting and Services agreement to continue providing special education services; Adoption of 21st Century Staffing Contract to continue providing substitute teacher services; Adoption of VAR Technology Finance Lease for teacher and staff laptops; Adoption of VAR Technology Finance Lease for student Chromebooks; Reauthorization of White, Zuckerman, Warsavsky, Luna, & Hunt LLP to continue providing expert witness services; Adoption of Philip Wolfson Agreement to continue providing special education support services; Reauthorization of Young, Minney, & Corr LLP to continue providing legal services. Motion to approve by Hector Orcí; second by Victoria Castro.

8. New Business. Yvette Brown from Charter School Management Corporation presented the financial reports including the balance sheet, income statement, budget to actuals, cash flow, and check register. The board unanimously approved the balance sheet, income statement, budget to actuals, cash flow and check register. Motion to approve by Hector Orcí; second by Julio Vallejo.
9. Adoption of 2016 – 2017 Unaudited Financial Reports. No action taken.
10. Cancellation of American Express credit card and relinquishment of points earned. The board unanimously approved the cancellation of the American Express credit card and relinquishment of points earned. Motion to cancel and relinquish by Victoria Castro; second by Hector Orcí.

11. Approval to paydown Pacific Western Bank Loan with balance at about \$105,000. The board unanimously approved to paydown Pacific Western Bank Loan with balance at about \$105,000. Motion approve by Tonantzin Esparza; Second by Hector Orcí.
12. Discussion of Charter School Facilities Incentive Grant Program. No action taken.
13. Adoption of Proposition 39 Agreements for colocation at Roybal Learning Center. No action taken.
14. Election of Board Officers. Hector Orcí nominated Moctesuma Esparza as the Board Chair. Moctesuma Esparza accepted the nomination. The board unanimously elected Moctesuma Esparza as Board Chair. Motion to elect by Victoria Castro; second by Julio Vallejo. Tonantzin Esparza nominated Hector Orcí as Vice-Chair of the board. Hector Orcí accepted the nomination. The board unanimously elected Hector Orcí as the Vice-Chair. Motion to elect by Julio Vallejo; second by Victoria Castro. Hector Orcí nominated Julio Vallejo as Secretary and Treasurer of the Board. Julio Vallejo accepted the nomination of Secretary and Treasurer of the Board. The board unanimously elected Julio Vallejo as Secretary and Treasurer of the Board. Motion to elect by Tonantzin Esparza; second by Victoria Castro.
15. Adoption of Commission on Teacher Credentialing Declaration of Need for Fully Qualified Educators 2018-2019. The board unanimously adopted the Commission on Teacher Credentialing Declaration of Need for Fully Qualified Educators 2018-2019. Motion to adopt by Hector Orcí; second by Victoria Castro.
16. Adoption of Commission on Teacher Credentialing Declaration of Need for Fully Qualified Educators 2017-2018. The board unanimously adopted the Commission on Teacher

Credentialing Declaration of Need for Fully Qualified Educators 2017-2018. Motion to adopt by Hector Orcí; second by Victoria Castro.

17. Resolution to Update Signatories at ProAmerica Bank for Certificate of Deposit. The board unanimously resolved to update signatories at ProAmerica Bank for Certificate of Deposit.

Motion to resolve by Tonantzin Esparza; second by Hector Orcí.

18. Adoption of Anti-Nepotism Policy. The board unanimously adopted the Anti-Nepotism policy. Motion to adopt by Hector Orcí; second by Victoria Castro.

19. Adoption of Revised English Learner Reclassification Procedures. The board unanimously adopted the Revised English Learner Reclassification Procedures. Motion to adopt by

Tonantzin Esparza; second by Hector Orcí.

20. Closed Session. No action taken.

21. Announcements. There were none.

22. Adjournment. The board unanimously adjourned the meeting at 6:56 pm. Motion to adjourn by Victoria Castro; second by Hector Orcí.

Signed:



Julio Vallejo, Secretary

Date 11/07/2018