



**LOS ANGELES ACADEMY OF ARTS AND ENTERPRISE**

**BOARD OF DIRECTORS MEETING**

Wednesday, February 20, 2019 at 5:30 p.m.

Location: 1200 W. Colton Street, Room 3-306, Los Angeles

Call in Location: 4975 W. Pico Blvd, Third Floor Executive Conference Room, Los Angeles

Conference call telephone 1-877-366-0711

Participant Code: 84914632#

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*In accordance with Government Code Section 54954.2, to comply with the Brown Act, the agenda for the meeting was posted next to Room 3-320 at 1200 W. Colton Street, Los Angeles, CA 90026, at 4975 West Pico Boulevard, Los Angeles, CA 90019, and on LAAAE's website, 72 hours prior to this meeting. Board meeting materials will be available at the welcome table.*

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**Board of Directors**

Victoria Castro

Moctesuma Esparza

Tonantzin Esparza

Hector Orcí

Norma Orcí

Otto Padrón

Julio Vallejo

**Founder Director Emeritus**

Paul Cummins

## MINUTES

1. Welcome-Call to Order-Roll Call-Establish Quorum. Board Chair Moctesuma Esparza called the meeting to order at 5:40 pm. Roll call was made, and quorum was established. Board members in attendance included Victoria Castro, Moctesuma Esparza, Tonantzin Esparza, and Hector Orcí. Others in attendance included: Antonio Caballero, David Calvo, Mariela Calvo, Michael Coleman, David DeFrenza, Danny Diaz, Joshua Eng, Stefany España, Erlinda Govea, Josefina Guox, James Joseph, Georgina Martinez, Patra Perez, and Diana Rodriguez.
2. Approval of Agenda. The board unanimously approved the agenda for the February 20, 2019 meeting. Motion to approve by Hector Orcí; second by Victoria Castro.
3. Stakeholder Update. Various meeting participants provided updates for ongoing school activities.
4. Public Comment. There was none.
5. Approval of Previous Meeting Minutes. The board unanimously approved the minutes for the December 5, 2018 meeting. Motion to approve by Victoria Castro; second by Hector Orcí.
6. Principal Update. Principal David Calvo presented an update on the status of the school's enrollment and ongoing recruitment efforts. Vision and hearing outcomes were reviewed. The College Board AP Five-Year School Score Summary Report was also reviewed. The February students of the month were also recognized.
7. Consent Agenda. The board unanimously adopted the consent agenda. The consent agenda included: a. Ratification of First Interim Charter School Certification; b. Adoption of Second Interim Charter School Certification; c. Ratification of Lease with Hewlett Packard

Enterprise for 120 HP Chromebooks and 2 Bretford Carts; d. Ratification of Catering Sales Event Agreement with Doubletree by Hilton for 2019 Prom; e. Ratification of Memorandum of Understanding with Centro Del Pueblo for Gang Reduction and Youth Development (GRYD) Prevention Services; f. Adoption of Professional Services Agreement with E-Rate Advantage, LLC for E-Rate Services; g. Ratification of Memorandum of Understanding with Heluna Health for Gang Reduction and Youth Development (GRYD) Intervention Services; h. Ratification of Amendment 2 to Contract with Los Angeles County Office of Education (LACOE) for Human Resources, Business and Financial, Payroll, and/or Retirement Reporting for Charter Schools; i. Adoption of Contract with Los Angeles County Office of Education (LACOE) for Induction Program Services for Teachers; j. Ratification of Memorandum of Understanding with Loyola Marymount University for Teacher Education Intern Credential Program; k. Ratification of Memorandum of Understanding with National Foundation for Teaching Entrepreneurship (NFTE) for Business Program Support, Teacher Training, and Curriculum; l. Resolution to Update Signatories at Wells Fargo Bank; m. Adoption of Revised English Learner Master Plan; and n. Adoption of Revised Mathematics Placement Policy. Motion to adopt consent agenda by Victoria Castro; second by Hector Orcí.

8. New Business. Joshua Eng from Charter School Management Corporation presented the financial reports including the balance sheet, income statement, budget to actuals, cash flow, and check register. The board unanimously approved the financial reports. Motion to approve financial reports by Victoria Castro; second by Hector Orcí.

9. Acceptance of Audit Report for Fiscal Year 2017 – 2018. The board unanimously accepted the audit report. Motion to accept by Hector Orcí; second by Victoria Castro.
10. Ratification of Extension of Memorandum of Understanding for Audit Firm for Fiscal Year 2018 – 2019 (Which Completes Three-year Contract Initially Executed for Fiscal Years 2016-2017 – 2018-2019). The board unanimously ratified the Memorandum of Understanding for Audit Firm for Fiscal Year 2018 - 2019. Motion to ratify by Victoria Castro; second by Hector Orcí.
11. Discussion of LAUSD Oversight Visit 2018 – 2019. No action was taken.
12. Acceptance of LAUSD Financial Analysis for 2018 – 2019 Oversight Visit. The board unanimously accepted the LAUSD Financial Analysis for 2018 – 2019 Oversight Visit. Motion to accept by Hector Orcí; second by Tonantzin Esparza.
13. Adoption of Revised Fiscal Policies and Procedures Handbook. The board unanimously adopted the Revised Fiscal Policies and Procedures Handbook. Motion to adopt by Hector Orcí; second by Tonantzin Esparza.
14. Acceptance of LAUSD District Validation Review for Special Education and Ratification of Corrective Action. The board unanimously accepted the LAUSD District Validation Review and ratified the correction action. Motion to accept and ratify by Tonantzin Esparza; second by Hector Orcí.
15. Adoption of 2017 – 2018 School Accountability Report Card (SARC). The board unanimously adopted the 2017 – 2018 SARC. Motion to adopt by Victoria Castro; second by Tonantzin Esparza.

16. Acceptance of LAUSD Notice of Concern for Student Discipline Action and Ratification of Response. The board unanimously accepted the LAUSD Notice of Concern and ratified the response. Motion to accept and ratify by Tonantzin Esparza; second by Hector Orcí.
17. Adoption of Proposition 39 Agreements for colocation at Roybal Learning Center for 2018 – 2019 school year. No action was taken.
18. Ratification of Proposition 39 application for 2019 – 2020 school year. No action was taken.
19. Ratification of Employee Agreements. No action was taken.
20. Adoption of Secondary District Plan and Application for Work Experience Education Program. No action was taken.
21. Announcements. There were none.
22. Closed Session. The board unanimously recessed into closed session at 6:59 pm. Motion to recess by Victoria Castro; second by Hector Orcí. The closed session items were: a. Case Review/Planning; b. Case Review/Planning; and c. Public Employee Performance Evaluation, Title: Principal. The board reconvened from closed session at 7:07 pm. The board adopted a settlement agreement. No other action was taken.
23. Adjournment. The board unanimously adjourned the meeting at 7:07 pm. Motion to adjourn by Tonantzin Esparza; second by Victoria Castro.

Signed:

  
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Julio Vallejo, Secretary

04/25/2019  
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Date