



LOS ANGELES ACADEMY OF ARTS AND ENTERPRISE
BOARD OF DIRECTORS MEETING MINUTES

Thursday, August 13, 2020 at 2:00 p.m.

URL: <https://ave.zoom.us/j/4116199472>

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In accordance with Government Code Section 54954.2, for Brown Act compliance, the agenda for the meeting was posted on LAAAE's website, 72 hours prior to this meeting.

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Board of Directors

Victoria Castro

Moctesuma Esparza

Tonantzin Esparza

Hector Orcí

Norma Orcí

Otto Padrón

Julio Vallejo

Founder Director Emeritus

Paul Cummins (2005 – 2011)

AGENDA

1. Welcome - Call to Order - Roll Call - Establish Quorum. (*Action Item*) Board Chair

Moctesuma Esparza called the meeting to order at 2:17 pm. Mr. Esparza reminded attendees that the meeting was held virtually pursuant to the Governor's Executive Orders and other regulatory guidance related to the COVID-19 pandemic. Roll call was made, and quorum was established. Board members who participated in the meeting included: Victoria Castro, Moctesuma Esparza, Hector Orcí, Norma Orcí, and Julio Vallejo. Others who participated in the meeting included: Marisol Ardon, David Calvo, Delmy Celaya, Michael Coleman, Manuel Cordova, David DeFrenza, Danny Diaz, Stefany España, Wilfredo Flores, Nanzi Gonzales, Erlinda Govea, Aaron Guibord, Jeidy Perez, and Ericka Solis.

2. Approval of Agenda. (*Action Item*) Agenda items 7.g., 7.n., 7.o., 7.u., 7.ff., 7.hh., 8.a. July reports, 8.c., 8.g., and 8.o were removed from the agenda. The board unanimously approved the revised August 13, 2020 meeting agenda. Motion to approve by Victoria Castro; second by Norma Orcí.
3. Stakeholder Update. (*Non-Action Item*) Nanzi Gonzales provided an overview of Woodcraft Rangers. David DeFrenza provided an overview of the start of the school year. Stefany España provided an overview of summer programming.
4. Public Comment. (*Non-Action Item*) There was none.
5. Approval of Previous Meeting Minutes. (*Action Item*) The board unanimously approved the June 17, 2020 meeting minutes. Motion to approve by Julio Vallejo; second by Victoria Castro.
6. Principal Update. (*Non-Action Items*) Principal David Calvo provided enrollment, testing,

and distance learning updates.

7. Consent Agenda. (*Action Item*) The board unanimously adopted the consent agenda items including: a. Ratification of American Society of Composers, Authors and Publishers (ASCAP) License Agreement; b. Ratification of ApplyLA's Letter of Intent to Participate in Common Application Portal; c. Ratification of Broadcast Music, Inc. (BMI) Low Power FM Non-Commercial License; d. Ratification of College Board's AP Participation Form for AP Program Participation; e. Ratification of CSMC's Contract to Provide Back Office Services; f. Ratification of Didi Hirsch's Contract to Provide Mental Health Services; h. Ratification of Edjoin's Service Agreement for Posting Employment Vacancies; i. Ratification of the Elementary and Secondary Emergency Relief Fund (ESSERF) Application; j. Ratification of E-Rate Advantage's Services Agreement for E-Rate Services; k. Ratification of Extension #2 for Fresh Start Meals' Food Service Management Agreement; l. Ratification of Eyemed's Renewal to Provide Health and Wellness Benefits to Eligible Employees; m. Ratification of Hess and Associates' Agreement for CalSTRS Reporting; p. Ratification of Kaiser Permanente's Agreement to Provide Health and Wellness Benefits to Eligible Employees; q. Ratification of Lumity's Agreement to Provide Employee Benefits Brokering Services; r. Ratification of Network for Teaching Entrepreneurship (NFTE) Renewal for Related Curriculum and Training; s. Ratification of Navia Renewal to Administer COBRA Benefits; t. Ratification of Paybridge's Agreement to Provide Payroll Services; v. Ratification of PowerSchool Renewal to Provide Student Information System Services; w. Ratification of PROMAC's Agreements to Provide Copier Lease and Hardware Maintenance Services; x. Ratification of Reliance Standard's Agreement to Provide Health and Wellness Benefits to

Eligible Employees; y. Adoption of School Services of California's Agreement for Fiscal and Budget Services; z. Ratification of The Education Team's Service Agreement for Substitute Teachers; aa. Adoption of Total Education Solutions' Consulting and Services Agreement to Provide Special Education Services; bb. Ratification of 21st Century Staffing's Contract for Substitute Teachers; cc. Ratification of Young, Minney, & Corr LLP's Agreement to Provide Legal Services; dd. Ratification of Title IX Compliance Reporting; ee. Ratification of Employee Agreements; gg. Resolution to Destroy Disposable Records; ii. Adoption of Statement of Information; and jj. Adoption of Revised 2020 – 2021 Board Meeting Calendar. Motion to adopt consent agenda items by Victoria Castro; second by Julio Vallejo.

8. New Business. (*Action Items*)

- a. Approval of Financial Reports. Aaron Guibord from CSMC presented the financial reports. The board unanimously adopted the June 2020 balance sheet, income statement, budget to actual, cash flow, check register, and bank reconciliations. Motion to approve financial reports by Victoria Castro; second by Julio Vallejo.
- b. Adoption of Consolidated Application (ConApp). The board unanimously adopted the Consolidated Application. Motion to adopt by Victoria Castro; second by Julio Vallejo.
- c. Adoption of Mandate Block Grant Application. No action was taken.
- d. Adoption of Unaudited Actuals. The board unanimously adopted the Unaudited Actuals. Motion to adopt by Julio Vallejo; second by Victoria Castro.
- e. Adoption of Grant Sub-Agreement with Rancho Santiago Community College District for the K12 Strong Workforce Program Pathway Improvement. The board unanimously adopted the Grant Sub-Agreement with Rancho Santiago Community College District for

the K12 Strong Workforce Program Pathway Improvement. Motion to adopt by Victoria Castro; second by Julio Vallejo.

- f. Adoption of 2018 IRS Form 8868, 2018 IRS Form 8879-EO, 2018 IRS Form 990, 2018 FTB Form 199, and 2018 FTB Form 8453-EO Submission. The board unanimously adopted the 2018 IRS Form 8868, 2018 IRS Form 8879-EO, 2018 IRS Form 990, 2018 FTB Form 199, and 2018 FTB Form 8453-EO Submission. Motion to adopt by Julio Vallejo; second by Victoria Castro.
- g. Adoption of Charter School Facilities Incentive Grants Program's Request for Disbursement of Grant Proceeds Request. No action was taken.
- h. Accept Request for Payment for Additional Reimbursement for Proposition 39 Over-Allocated Space in 2018-19 School Year. The board unanimously accepted the Request for Payment for Additional Reimbursement for Proposition 39 Over-Allocated Space in 2018-19 School Year. Motion to accept by Norma Orci; second by Victoria Castro.
- i. Adoption of First Amendment to Single Year Co-Location Charter School Facilities Use Agreement for Summer 2020 Use. The board unanimously adopted the First Amendment to Single Year Co-Location Charter School Facilities Use Agreement for Summer 2020 Use. Motion to adopt by Victoria Castro; second by Julio Vallejo.
- j. Adoption of Facilities Alternative Agreement for 2020-2021. The board unanimously adopted the Facilities Alternative Agreement for 2020-2021. Motion to adopt by Victoria Castro; second by Julio Vallejo.
- k. Discussion and Possible Action Relating to COVID-19 Expenses. No action was taken.
- l. Adoption of Remote Learning Bell Schedules. The board unanimously adopted the

Remote Learning Bell Schedules. Motion to adopt by Victoria Castro; second by Norma Orcí.

m. Discussion and Possible Action Relating to the Reopening of School. No action was taken.

n. Discussion and Possible Action Relating to Furniture in Storage. The board unanimously approved to provide to students, desks in storage. Motion to approve by Hector Orcí; second by Norma Orcí.

o. Adoption of California Dashboard Local Indicator Reports. No action was taken.

p. Adoption of Revised Bylaws. The board unanimously adopted the Revised Bylaws. Motion to adopt by Victoria Castro; second by Hector Orcí.


9. Announcements. (*Non-Action Item*) There were none.

10. Closed Session. (*Action Items*) The board unanimously recessed into closed session at 4:32 pm. Motion to recess by Victoria Castro; second by Julio Vallejo. The closed session items were: a. Threat to Public Services or Facilities (Government Code § 54957); and b. Conference with Legal Counsel - Existing Litigation (Government Code § 54956.9(d)(1)) - *Los Angeles Academy of Arts and Enterprise v. Denley Investment Management Company, Inc.; 600 S LaFayette Associates, LLC; and Mehdi Bolour*. The board reconvened from closed session at 4:36 pm. No action was taken.

11. Adjournment. (*Action Item*) The board unanimously adjourned the meeting at 4:37 pm.

Motion to adjourn by Norma Orcí; second by Victoria Castro.

Signed:


Julio Vallejo, Secretary


Date