



LOS ANGELES ACADEMY OF ARTS AND ENTERPRISE

BOARD OF DIRECTORS MEETING MINUTES

Thursday, August 19, 2021, at 4:00 p.m.

URL: <https://ave.zoom.us/j/5998334938>

NOTICES

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In accordance with Government Code Section 54954.2, for Brown Act compliance, the agenda for the meeting was posted on LAAAE's website, at least 72 hours prior to this meeting.

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Board of Directors

Victoria Castro

Moctesuma Esparza

Tonantzin Esparza

Hector Orcí

Norma Orcí

Otto Padrón

Julio Vallejo

Founder Director Emeritus

Paul Cummins (2005 – 2011)

AGENDA

1. Welcome - Call to Order - Roll Call - Establish Quorum (*Action Item*)

Board Chair Moctesuma Esparza called the meeting to order at 4:11 pm. Mr. Esparza reminded attendees that the meeting was held virtually pursuant to the Governor's Executive Orders and other regulatory guidance related to the COVID-19 pandemic. Roll call was made, and quorum was established. Board members who participated in the meeting included: Victoria Castro, Moctezuma Esparza, Tonantzin Esparza, and Julio Vallejo. Others who participated in the meeting included: Jessica Argueta, Bianca Caraza, Daniel Calvo, David Calvo, Mariela Calvo, David DeFrenza, Danny Diaz, Wilfredo Flores, Aaron Guibord, and Kriscia Tejada.

2. Approval of Agenda (*Action Item*)

Agenda item 6.u. was removed from the agenda. The board unanimously approved the amended August 19, 2021, meeting agenda. Motion to approve by Victoria Castro; second by Julio Vallejo.

3. Stakeholder Update (*Non-Action Item*)

Wil Flores provided an update on partnership efforts with the Shakespeare Center and the college field trip fundraiser.

4. Public Comment on Agenda or Non-Agenda Items (*Non-Action Item*)

There were none.

5. Approval of Previous Meeting Minutes (*Action Item*)

The board unanimously approved the July 22, 2021, meeting minutes. Motion to approve by Tonantzin Esparza; second by Julio Vallejo.

6. Consent Agenda (*Action Item*)

- a. Adoption of ESSER III Assurances for the receipt of and use of said funds
- b. Acceptance of grant funding from California Community Foundation for learning experiences for students at Los Angeles Academy of Arts and Enterprise and Monsenor Oscar Romero Charter School
- c. Adoption of Document Tracking Services (DTS) licensing agreement to facilitate the development and maintenance of required documents
- d. Adoption of EdJoin Agreement for posting employment vacancies, applicant tracking, and related human resources processes
- e. Adoption of revised Education For Homeless Children And Foster Youth Policy
- f. Adoption of Fareless System Initiative (FSI) K-12 Agreement with the Los Angeles County Metropolitan Transportation Authority to increase student access to mass transit
- g. Adoption of revised Heat Illness Prevention Plan in accordance with Title 8 California Code of Regulations § 3395: Heat Illness Prevention in Outdoor Places of Employment
- h. Adoption of Affiliation Agreement with Claremont Graduate University for educational fieldwork learning experiences and service learning opportunities
- i. Adoption of revised (June 17, 2021) school calendar for 2021-2022
- j. Adoption of Agreement for Internship Experiences Between Latina Geeks and LAAAE
- k. Adoption of Agreement for Internship Experiences Between Premiere Entertainment Company and LAAAE

- l. Ratification of Title IX Compliance Reporting 2019 – 2020 in accordance with California Education Code § 221.9
- m. Adoption of Pali Institute Site Reservation Agreement for Los Angeles Academy of Arts and Enterprise
- n. Adoption of Pali Institute Site Reservation Agreement for Monsenor Oscar Romero Charter School, a funding beneficiary from the California Community Foundation award
- o. Acceptance of 2019-20 Special Education Plan (SEP) Successful Submission to California Department of Education Letter. SEP was ratified by the LAAAE Board of Directors on February 25, 2021
- p. Adoption of MetLife Service Fee Disclosure Authorization for employee benefits
- q. Adoption of Teachers Curriculum Institute (TCI) Administrator Agreement for access to administrative and instructional materials
- r. Adoption of Grant Sub-Agreement Between Rancho Santiago Community College District and LAAAE. Strong Workforce Program (SWP) Pathway Improvement Grant Round 3 accepted by LAAAE Board of Directors on February 25, 2021
- s. Adoption of The Education Team (TET) Service Agreement for substitute teacher services
- t. Adoption of Total Education Solutions (TES) Consulting and Service Agreement
- u. Adoption of Vector Solutions K-12 Education Software for access to diversity and inclusion library
- v. Adoption of revised Student and Family Handbook

- w. Adoption of revised Employee Handbook
- x. Ratification of Employee Agreements
- y. Adoption of Resolution to Update Signatories at City National Bank
- z. Adoption of Resolution to Update Signatories at Wells Fargo Bank
- aa. Adoption of Resolution to Update Custodians of Records

The board unanimously adopted the consent agenda, excluding agenda item 6.u. which was removed from the agenda during agenda item 2. Motion to adopt consent agenda by Victoria Castro; second by Julio Vallejo.

7. New Business (*Action Items*)

- a. Approval of Financial Reports
 - i. Balance Sheet (May/June 2021)
 - ii. Income Statement (May/June 2021)
 - iii. Budget to Actuals (May/June 2021)
 - iv. Cash Flow (May/June 2021)
 - v. Check Register (May/June 2021)
 - vi. Bank Reconciliations (May/June 2021)

The board unanimously approved agenda item 7.a. Motion to approve by Victoria Castro; second by Julio Vallejo.

- b. Adoption of Unaudited Actual Financial Report

The board unanimously adopted agenda item 7.b. Motion to approve by Victoria Castro; second by Julio Vallejo.

- c. Discussion and possible action regarding changing all failing grades to No Pass grades for the 2020-2021 school year

The board unanimously requested leadership to explore the legality of changing grades. Motion to explore by Victoria Castro; second by Julio Vallejo. It was subsequently determined this was not permissible.

- d. Adoption of revised Independent Study Master Policy and Procedures

The board unanimously approved agenda item 7.d. Motion to approve by Victoria Castro; second by Julio Vallejo.

- e. Resolution to Destroy Disposable Records

The board unanimously approved agenda item 7.e. Motion to approve by Victoria Castro; second by Julio Vallejo.

- f. Adoption of Vaccination and Testing Policy

The board unanimously approved agenda item 7.f. Motion to approve by Victoria Castro; second by Julio Vallejo.

- g. Adoption of revised Bylaws

The board unanimously approved agenda item 7.g. Motion to approve by Tonantzin Esparza; second by Victoria Castro.

- h. Discussion and possible action regarding notice from LAUSD regarding alleged Proposition 39 over-allocated space in the 2020-2021 school year

The board unanimously requested collective negotiation to remedy the alleged over allocation fee. Motion to negotiate by Victoria Castro; second by Julio Vallejo.

8. Principal Update (*Non-Action Items*)

- a. Enrollment Update
- b. Academic Update
- c. Arts Update
- d. Student Summer Awards
 - i. Sofia Bueso
 - ii. Melane Cabrera
 - iii. Zabdi Cabrera
 - iv. Natalie Guillen
 - v. Michelle Hernandez
 - vi. Evelin Morales Rivera

Principal David DeFrenza provided an update on the opening of school and enrollment.

9. Announcements (*Non-Action Item*)

There were none.

10. Closed Session (*Action Items*)

- a. Public Employment, Title: Principal
- b. Conference with Legal Counsel - Existing Litigation (Government Code § 54956.9(d)(1))

Los Angeles Academy of Arts and Enterprise v. Denley Investment Management Company, Inc.; 600 S LaFayette Associates, LLC; and Mehdi Bolour

The board unanimously recessed into closed session at 5:00 pm. Motion to recess by Victoria Castro; second by Tonantzin Esparza. The board reconvened from closed

session at 5:18 pm. Continuing the dialogue from the previous meeting, the board reviewed the executive compensation study and unanimously determined Principal David DeFrenza's salary to be \$115,000 effective August 1, 2021. Mr. DeFrenza's compensation will also include an opportunity for bonus pay. Total compensation remains within reasonable compensation range for Southern California principals. Motion to adopt by Victoria Castro; second by Tonantzin Esparza. No other action was taken.

11. Adjournment

The board unanimously adjourned the meeting at 5:19 pm. Motion to adjourn by Victoria Castro; second by Tonantzin Esparza.

Signed:

Julio Vallejo, Secretary

Date

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Signed:



Julio Vallejo, Secretary

Date 09/22/2021