



**LOS ANGELES ACADEMY OF ARTS AND ENTERPRISE**

**BOARD OF DIRECTORS MEETING MINUTES**

Thursday, May 18, 2023 at 6:00 p.m.

Location: 1575 W. 2<sup>nd</sup> St, Room 475, Los Angeles, CA 90026

Call in Location: 16120 Alcima Ave, Pacific Palisades, CA 90272

Call in Location: 4975 W. Pico Blvd, Los Angeles, CA 90019

Video Conference URL: <https://ave.zoom.us/j/5998334938>

**NOTICES**

*In accordance with the Americans with Disabilities Act (ADA), Los Angeles Academy of Arts and Enterprise (LAAAE), will provide accommodations with reasonable advanced notice, for any individual with a disability desiring to participate at the Board Meeting and/or access the information therein. Please contact the main office at 213-487-0600 to request such accommodation(s).*

*In accordance with Government Code Section 54954.2, for Brown Act compliance, the agenda for the meeting was posted next to room 475 at 1575 W 2nd Street, Los Angeles, CA 90026-5701, at 16120 Alcima Ave, Pacific Palisades, CA 90272, at 4975 W. Pico Blvd, Los Angeles, CA 90019, and on LAAAE's website, at least 72 hours prior to this meeting.*

*LAAAE prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, creed, sex, sexual orientation, gender, gender identity, gender expression, mental or physical disability, age, genetic information, marital status, pregnancy, medical condition, military or veteran status, immigration status, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity it conducts or to which it provides significant assistance.*

**Board of Directors**

David Calvo

Victoria Castro

Moctesuma Esparza

Tonantzin Esparza

Hector Orcí

Norma Orcí

Otto Padrón

Julio Vallejo

**Founder Director Emeritus**

Paul Cummins (2005 – 2011)

### **Method for Accessing the Meeting and Providing Public Comment**

The Board of Directors encourages public comment on the items on this agenda and all other items related to the school. At the meeting, members of the public wishing to address the Board of Directors should do so at the corresponding agenda item. Each speaker will be allowed a single opportunity to provide comments to the Board of Directors and shall be given three minutes for their remarks. Speakers may be ruled out of order if remarks are not constrained specifically to items on the agenda. A maximum of 15 speakers may sign up for Non-Agenda Items.

There are three ways members of the public may access this meeting: (1) online (join the [Zoom webinar](#)), (2) by telephone by calling 669-900-6833 and entering the Meeting ID 599 833 4938, or (3) in person. Please note that due to the continued public health risks associated with COVID-19, the meeting room will be operating at a reduced capacity.

#### Online

Speakers who have logged into the [Zoom webinar](#) and would like to address the Board Members at the Board of Directors Meeting, should utilize Zoom's "Raise Hand" option. During the Zoom meeting, click on the "Reactions" icon at the bottom right of the webinar controls toolbar. From the pop-up tray, click on the "Raise Hand" option. A hand emoji will appear on your screen. Wait until you are recognized to speak. When you are recognized, please unmute your device to speak. The Mute and Unmute options are on the bottom left of the webinar controls toolbar. After speaking, please reverse the previous steps to lower your hand and mute your device.

#### Telephone

Attendees who call 669-900-6833 will need to enter Meeting ID 599 833 4938 when prompted. Speakers who would like to address the Board Members at a Board of Directors Meeting, should utilize the "Raise Hand" option by entering \*9 on your telephone keypad. Wait until you are recognized to speak. When you are recognized, please unmute your telephone to speak by entering \*6 on your telephone keypad. After speaking, please enter \*6 and \*9 to reverse the previous steps to lower your hand and mute your telephone.

#### In Person

Members of the public wishing to attend the meeting in person should report to room 477 at 1575 W 2 Street, Los Angeles, CA, 90026 for a visitor's pass. Visitors must adhere to LAAAE's Campus Visitation Policy which is posted at the main office (room 477) and on the school's website within the Student and Family Handbook. If a participant would like to address the Board Members, the attendees should raise their hand and wait to be recognized.

#### Alternative Methods

The public may also use the following alternative methods to provide comments to the Board Members:

- Email all Board Members at [LAAAEBoardmembers@laaae.org](mailto:LAAAEBoardmembers@laaae.org);
- Mail comments via US Mail to PO Box 26750, Los Angeles, CA 90026-0750; and
- Leave a voicemail message at 213-487-0600, or fax at 213-487-0500. Communications received by 5:00 pm the day before the meeting will be distributed to all Board Members.

### **Método para acceder a la reunión y proporcionar comentarios públicos**

La Junta Directiva alienta los comentarios públicos sobre los puntos de esta agenda y todos los demás puntos relacionados con la escuela. En la reunión, los miembros del público que deseen dirigirse a la Junta Directiva deberán hacerlo en el punto del orden del día correspondiente. A cada orador se le permitirá una sola oportunidad de proporcionar comentarios a la Junta Directiva y se le darán tres minutos para sus comentarios. Los oradores pueden quedar fuera de servicio si los comentarios no se limitan específicamente a los puntos de la agenda. Un máximo de 15 oradores pueden inscribirse para temas fuera de la agenda.

Hay tres formas en que los miembros del público pueden acceder a esta reunión: (1) en línea (únase al seminario [web de Zoom](#)), (2) por teléfono llamando al 669-900-6833 e ingresando el ID de la reunión 599 833 4938, o (3) en persona. Tenga en cuenta que debido a los continuos riesgos para la salud pública asociados con el COVID-19, la sala de reuniones funcionará a una capacidad reducida.

#### En línea

Los oradores que hayan iniciado sesión en el seminario [web de Zoom](#) y deseen dirigirse a los miembros de la Junta en la reunión de la Junta directiva deben utilizar la opción "Levantar la mano" ("Raise Hand" en inglés) de Zoom. Durante la reunión de Zoom, haga clic en el ícono "Reacciones" ("Reactions" en inglés) en la parte inferior derecha de la barra de herramientas de controles del seminario web. Desde la bandeja emergente, haga clic en la opción "Levantar la mano" ("Raise Hand" en inglés). Aparecerá un emoji de mano en tu pantalla. Espera hasta que te reconozcan para hablar. Cuando se le reconozca, desactive el silencio de su equipo electrónico para hablar. Las opciones Silenciar y No silenciar se encuentran en la parte inferior izquierda de la barra de herramientas de controles del seminario web. Después de hablar, invierta los pasos anteriores para bajar la mano y silenciar su equipo electrónico.

#### Teléfono

Los asistentes que llamen al 669-900-6833 deberán ingresar el numero de la reunión 599 833 4938 cuando se les solicite. Los oradores que deseen dirigirse a los miembros de la Junta en una reunión de la Junta Directiva deben utilizar la opción "Levantar la mano" ("Raise Hand" en inglés) ingresando \*9 en el teclado de su teléfono. Espera hasta que te reconozcan para hablar. Cuando lo reconozcan, active el sonido de su teléfono para hablar ingresando \*6 en el teclado de su teléfono. Después de hablar, ingrese \*6 y \*9 para invertir los pasos anteriores para bajar la mano y silenciar su teléfono.

#### En persona

Los miembros del público que deseen asistir a la reunión en persona deben presentarse en la sala 477 en 1575 W 2 Street, Los Ángeles, CA, 90026 para obtener un pase de visitante. Los visitantes deben cumplir con la política de visitas al campus de LAAAE que se encuentra publicada en la oficina principal (sala 477) y en el sitio web de la escuela dentro del manual para estudiantes y familias. Si un participante desea dirigirse a los miembros de la Junta, los asistentes deben levantar la mano y esperar a ser reconocidos.

#### Métodos alternativos

El público también puede utilizar los siguientes métodos alternativos para proporcionar comentarios a los miembros de la Junta:

- Envíe un correo electrónico a todos los miembros de la Junta a [LAAAEBoardmembers@laaaae.org](mailto:LAAAEBoardmembers@laaaae.org);
- Envíe los comentarios por correo postal de EE. UU. a PO Box 26750, Los Ángeles, CA 90026-0750; y
- Deje un mensaje de correo de voz al 213-487-0600 o envíe un fax al 213-487-0500. Las comunicaciones recibidas hasta las 5:00 pm del día anterior a la reunión se distribuirán a todos los miembros de la Junta.

## MINUTES

1. Welcome - Call to Order - Roll Call - Establish Quorum (*Action Item*)

Board member Moctesuma Esparza called the meeting to order at 6:38 pm. Roll call was made and quorum was established. Board members who participated in the meeting included: David Calvo, Victoria Castro, Moctesuma Esparza, Tonantzin Esparza, and Otto Padron. Others who participated in the meeting included: Daniel Calvo, Mariela Calvo, Roxana Crisanto, David DeFrenza, Amanda Goodwin, and Kriscia Tejada.

2. Approval of Agenda (*Action Item*)

The board unanimously approved the May 18, 2023 meeting agenda. Motion by Victoria Castro; second by Tonantzin Esparza.

3. Public Comment on Agenda or Non-Agenda Items (*Non-Action Item*)

There was none.

4. Approval of Previous Meeting Minutes for April 17, 2023 (*Action Item*)

The board unanimously approved the April 17, 2023 meeting minutes. Motion by Victoria Castro; second by Tonantzin Esparza.

5. Consent Agenda (*Action Item*)

- a. Adoption of 2023 Letter of Intent to Cathay Bank Foundation
- b. Adoption of 2023-2024 Charter School Annual Information Update
- c. Adoption of 2023-2024 Didi Hirsch Mental Health Services Memorandum of Understanding
- d. Adoption of After School Education and Safety (ASES) Program Renewal Cycle B Approval Letter
- e. Adoption of USAC FCC Form 486 Notification Letter for E-rate

- f. Adoption of USAC FCC Form 471 Funding Commitment Decision Letter for E-rate
- g. Adoption of The Stepping Stones Group Agreement
- h. Adoption of 2021 Draft Tax Returns Form 990
- i. Adoption of Parent Square Quote for Products and Services
- j. Adoption of The Oviatt LAAAE Prom Proposal
- k. Adoption of revised The Young Shakespeareans 2023 Summer Program Proposal

The board unanimously adopted the consent agenda. Motion by Victoria Castro; second by David Calvo.

6. New Business (*Action Items*)

- a. Approval of Financial Reports
  - i. Balance Sheet (April 2023)
  - ii. Income Statement (April 2023)
  - iii. Budget to Actuals (April 2023)
  - iv. Cash Flow (April 2023)
  - v. Check Register (April 2023)
  - vi. Bank Reconciliations (April 2023)

The board unanimously approved agenda item 6.a. Motion by Victoria Castro; second by David Calvo.

- b. Adoption of revised Final Audit Report for Fiscal Year 2021-2022

The board unanimously adopted agenda item 6.b. Motion by Victoria Castro; second by David Calvo.

- c. Adoption of Fiscal Year 2023-2024 Budget

The board discussed agenda item 6.c. No action taken.

- d. Discussion and Adoption of the 2023-2024 Local Control and Accountability Plan (LCAP), Local Indicator Report, Federal Addendum, Budget Overview for Parents (BOP), Annual Update

The board discussed agenda item 6.d. No action taken.

7. Principal Update (*Non-Action Items*)

- a. Enrollment Update
- b. Academic Update
- c. Arts Update
- d. Professional Development and Legislative Update
- e. Students of the Month

David DeFrenza, Principal, provided an update on school events, enrollment, academics, arts, professional development, and relevant legislation.

8. Stakeholder Update (*Non-Action Item*)

There was none.

9. Announcements (*Non-Action Item*)

There were none.

10. Closed Session (*Action Items*)

- a. Student Discipline Matter (Education Code §§ 48918(c), (f))
- b. Conference with Legal Counsel - Existing Litigation (Government Code § 54956.9(d)(1).)

*Los Angeles Academy of Arts and Enterprise v. Denley Investment Management Company, Inc.; 600 S LaFayette Associates, LLC; and Mehdi Bolour*

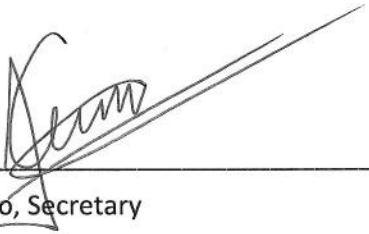
- c. Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(2).): ([2])
- d. Public Employee Performance Evaluation, Title: Principal

The board unanimously recessed into closed session at 7:42 pm. Motion by David Calvo; second by Tonantzin Esparza. The board unanimously reconvened from closed session at 7:59 pm. Motion by Victoria Castro; second by David Calvo. The board reported it had unanimously approved a motion to provide the principal with authority to negotiate and enter into a settlement agreement pertaining to a case before the Office of Administrative Hearings. Motion by Victoria Castro; second by David Calvo.

11. Adjournment

The board unanimously adjourned the meeting at 8:01 pm. Motion by Victoria Castro; second by David Calvo.

Signed:



Julio Vallejo, Secretary

06/14/2023

Date