



LOS ANGELES ACADEMY OF ARTS AND ENTERPRISE

BOARD OF DIRECTORS MEETING MINUTES

Monday, December 4, 2023 at 6:00 p.m.

Location: 1575 W. 2nd St, Room 475, Los Angeles, CA 90026

Call in Location: 16120 Alcima Ave, Pacific Palisades, CA 90272

Call in Location: 4975 W. Pico Blvd, Los Angeles, CA 90019

Video Conference URL: <https://ave.zoom.us/j/5998334938>

NOTICES

In accordance with the Americans with Disabilities Act (ADA), Los Angeles Academy of Arts and Enterprise (LAAAE), will provide accommodations with reasonable advanced notice, for any individual with a disability desiring to participate at the Board Meeting and/or access the information therein. Please contact the main office at 213-487-0600 to request such accommodation(s).

In accordance with Government Code Section 54954.2, for Brown Act compliance, the agenda for the meeting was posted next to room 475 at 1575 W 2nd Street, Los Angeles, CA 90026-5701, at 16120 Alcima Ave, Pacific Palisades, CA 90272, at 4975 W. Pico Blvd, Los Angeles, CA 90019, and on LAAAE's website, at least 72 hours prior to this meeting.

LAAAE prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, creed, sex, sexual orientation, gender, gender identity, gender expression, mental or physical disability, age, genetic information, marital status, pregnancy, medical condition, military or veteran status, immigration status, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity it conducts or to which it provides significant assistance.

Board of Directors

David Calvo

Victoria Castro

Moctesuma Esparza

Tonantzin Esparza

Hector Orcí

Otto Padrón

Julio Vallejo

Founder Director Emeritus

Paul Cummins (2005 – 2011)

Norma Orcí (2005 – 2023)

Method for Accessing the Meeting and Providing Public Comment

The Board of Directors encourages public comment on the items on this agenda and all other items related to the school. At the meeting, members of the public wishing to address the Board of Directors should do so at the corresponding agenda item. Each speaker will be allowed a single opportunity to provide comments to the Board of Directors and shall be given three minutes for their remarks. Speakers may be ruled out of order if remarks are not constrained specifically to items on the agenda. A maximum of 15 speakers may sign up for Non-Agenda Items.

There are three ways members of the public may access this meeting: (1) online (join the [Zoom webinar](#)), (2) by telephone by calling 669-900-6833 and entering the Meeting ID 599 833 4938, or (3) in person. Please note that due to the continued public health risks associated with COVID-19, the meeting room will be operating at a reduced capacity.

Online

Speakers who have logged into the [Zoom webinar](#) and would like to address the Board Members at the Board of Directors Meeting, should utilize Zoom's "Raise Hand" option. During the Zoom meeting, click on the "Reactions" icon at the bottom right of the webinar controls toolbar. From the pop-up tray, click on the "Raise Hand" option. A hand emoji will appear on your screen. Wait until you are recognized to speak. When you are recognized, please unmute your device to speak. The Mute and Unmute options are on the bottom left of the webinar controls toolbar. After speaking, please reverse the previous steps to lower your hand and mute your device.

Telephone

Attendees who call 669-900-6833 will need to enter Meeting ID 599 833 4938 when prompted. Speakers who would like to address the Board Members at a Board of Directors Meeting, should utilize the "Raise Hand" option by entering *9 on your telephone keypad. Wait until you are recognized to speak. When you are recognized, please unmute your telephone to speak by entering *6 on your telephone keypad. After speaking, please enter *6 and *9 to reverse the previous steps to lower your hand and mute your telephone.

In Person

Members of the public wishing to attend the meeting in person should report to room 477 at 1575 W 2 Street, Los Angeles, CA, 90026 for a visitor's pass. Visitors must adhere to LAAAE's Campus Visitation Policy which is posted at the main office (room 477) and on the school's website within the Student and Family Handbook. If a participant would like to address the Board Members, the attendees should raise their hand and wait to be recognized.

Alternative Methods

The public may also use the following alternative methods to provide comments to the Board Members:

- Email all Board Members at LAAAEBoardmembers@laaae.org;
- Mail comments via US Mail to PO Box 26750, Los Angeles, CA 90026-0750; and
- Leave a voicemail message at 213-487-0600, or fax at 213-487-0500. Communications received by 5:00 pm the day before the meeting will be distributed to all Board Members.

Método para acceder a la reunión y proporcionar comentarios públicos

La Junta Directiva alienta los comentarios públicos sobre los puntos de esta agenda y todos los demás puntos relacionados con la escuela. En la reunión, los miembros del público que deseen dirigirse a la Junta Directiva deberán hacerlo en el punto del orden del día correspondiente. A cada orador se le permitirá una sola oportunidad de proporcionar comentarios a la Junta Directiva y se le darán tres minutos para sus comentarios. Los oradores pueden quedar fuera de servicio si los comentarios no se limitan específicamente a los puntos de la agenda. Un máximo de 15 oradores pueden inscribirse para temas fuera de la agenda.

Hay tres formas en que los miembros del público pueden acceder a esta reunión: (1) en línea (únase al seminario web de Zoom), (2) por teléfono llamando al 669-900-6833 e ingresando el ID de la reunión 599 833 4938, o (3) en persona. Tenga en cuenta que debido a los continuos riesgos para la salud pública asociados con el COVID-19, la sala de reuniones funcionará a una capacidad reducida.

En línea

Los oradores que hayan iniciado sesión en el seminario web de Zoom y deseen dirigirse a los miembros de la Junta en la reunión de la Junta directiva deben utilizar la opción "Levantar la mano" ("Raise Hand" en inglés) de Zoom. Durante la reunión de Zoom, haga clic en el ícono "Reacciones" ("Reactions" en inglés) en la parte inferior derecha de la barra de herramientas de controles del seminario web. Desde la bandeja emergente, haga clic en la opción "Levantar la mano" ("Raise Hand" en inglés). Aparecerá un emoji de mano en tu pantalla. Espera hasta que te reconozcan para hablar. Cuando se le reconozca, desactive el silencio de su equipo electrónico para hablar. Las opciones Silenciar y No silenciar se encuentran en la parte inferior izquierda de la barra de herramientas de controles del seminario web. Después de hablar, invierta los pasos anteriores para bajar la mano y silenciar su equipo electrónico.

Teléfono

Los asistentes que llamen al 669-900-6833 deberán ingresar el número de la reunión 599 833 4938 cuando se les solicite. Los oradores que deseen dirigirse a los miembros de la Junta en una reunión de la Junta Directiva deben utilizar la opción "Levantar la mano" ("Raise Hand" en inglés) ingresando *9 en el teclado de su teléfono. Espera hasta que te reconozcan para hablar. Cuando lo reconozcan, active el sonido de su teléfono para hablar ingresando *6 en el teclado de su teléfono. Después de hablar, ingrese *6 y *9 para invertir los pasos anteriores para bajar la mano y silenciar su teléfono.

En persona

Los miembros del público que deseen asistir a la reunión en persona deben presentarse en la sala 477 en 1575 W 2 Street, Los Ángeles, CA, 90026 para obtener un pase de visitante. Los visitantes deben cumplir con la política de visitas al campus de LAAAE que se encuentra publicada en la oficina principal (sala 477) y en el sitio web de la escuela dentro del manual para estudiantes y familias. Si un participante desea dirigirse a los miembros de la Junta, los asistentes deben levantar la mano y esperar a ser reconocidos.

Métodos alternativos

El público también puede utilizar los siguientes métodos alternativos para proporcionar comentarios a los miembros de la Junta:

- Envíe un correo electrónico a todos los miembros de la Junta a LAAAEBoardmembers@laaaae.org;
- Envíe los comentarios por correo postal de EE. UU. a PO Box 26750, Los Ángeles, CA 90026-0750; y
- Deje un mensaje de correo de voz al 213-487-0600 o envíe un fax al 213-487-0500. Las comunicaciones recibidas hasta las 5:00 pm del día anterior a la reunión se distribuirán a todos los miembros de la Junta.

MINUTES

1. Welcome - Call to Order - Roll Call - Establish Quorum (*Action Item*)

Board member Moctesuma Esparza called the meeting to order at 6:25 pm. Roll call was made and quorum was established. Board members who participated in the meeting included: David Calvo, Victoria Castro, Moctesuma Esparza, and Tonantzin Esparza. Others who participated in the meeting included: Janina Arruda, Abigail Cabada, Roxana Crisanto, David DeFrenza, Bryan Juan-Carretero, Miley Mendez-Hernandez, and Kriscia Tejada.

2. Approval of Agenda (*Action Item*)

The board unanimously approved the December 4, 2023 meeting agenda. Motion by Victoria Castro; second by David Calvo.

3. Public Comment on Agenda or Non-Agenda Items (*Non-Action Item*)

There was none.

4. Approval of Previous Meeting Minutes for October 16, 2023 (*Action Item*)

The board unanimously approved the October 16, 2023 meeting minutes. Motion by Victoria Castro; second by David Calvo.

5. Consent Agenda (*Action Item*)

- a. Adoption of Los Angeles County Office of Education Unemployment Insurance Contract
- b. Adoption of State Coastal Conservancy Grant Agreement for Catalina Island Educational Exploration Trip
- c. Adoption of Homeboy Electronics Recycling Certification of Recycling
- d. Adoption of Terms of Agreement for Winter LAAAE Community Engagement and Street Marketing Campaign

- e. Adoption of Los Angeles County Office of Education SMAA Warrant Reimbursement for FY21-22 Q1
- f. Adoption of Taxpayer Statement Regarding Refund for Employee Retention Credit (ERC)
- g. Adoption of Revised 2023-2024 Calendar of Board Meeting Dates
- h. Adoption of Emergency Connectivity Fund (ECF) Revised Funding Commitment Decision Letter
- i. Adoption of Vector Contract for bus shelter advertisement
- j. Adoption of Young, Minney & Corr (YM&C) Rate Increases Letter

The board unanimously adopted the consent agenda. Motion by Victoria Castro; second by David Calvo.

6. New Business (*Action Items*)

- a. Approval of Financial Reports
 - i. Balance Sheet (October 2023)
 - ii. Income Statement (October 2023)
 - iii. Budget to Actuals (October 2023)
 - iv. Cash Flow (October 2023)
 - v. Check Register (October 2023)
 - vi. Bank Reconciliations (October 2023)

The board discussed and unanimously approved agenda item 6.a. Motion by Victoria Castro; second by David Calvo.

- b. Discussion and potential action related to fraudulent checks

The board discussed agenda item 6.b. No action taken.

- c. Discussion and potential action related to the use of Arbiter Pay

The board discussed agenda item 6.c and unanimously adopted a motion to utilize Arbiter Pay. Motion by David Calvo; second by Victoria Castro.

- d. Discussion and potential action related to 21st Century Grant funding

The board discussed agenda item 6.d. No action taken.

- e. Adoption of revised salary table

The board discussed and unanimously adopted agenda item 6.e. Motion by Victoria Castro; second by David Calvo.

- f. Adoption of First Interim Form 62 and Certification Letter

The board discussed and unanimously adopted agenda item 6.f. Motion by Victoria Castro; second by David Calvo.

- g. Discussion and potential action related to school facilities

The board discussed agenda item 6.g. No action taken.

7. Principal Update (*Non-Action Items*)

- a. Enrollment Update
- b. Academic Update
- c. Arts Update
- d. Professional Development and Legislative Update
- e. Students of the Month

David DeFrenza, Principal, provided an update on school events, enrollment academics, arts, professional development, and relevant legislation.

8. Stakeholder Update (*Non-Action Item*)

Student leadership students provided an update on school events.

9. Announcements (*Non-Action Item*)

There were none.

10. Closed Session (*Action Items*)

a. Conference with Legal Counsel - Existing Litigation (Government Code §

54956.9(d)(1).)

Los Angeles Academy of Arts and Enterprise v. Denley Investment Management Company, Inc.; 600 S LaFayette Associates, LLC; and Mehdi Bolour

b. Conference with Legal Counsel – Anticipated Litigation (Government Code §

54956.9(d)(2).): ([2])

The board did not recess into closed session. No action taken.

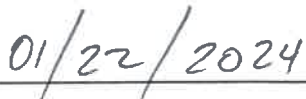
11. Adjournment

The board unanimously adjourned the meeting at 7:33 pm. Motion by Victoria Castro; second by David Calvo.

Signed:



Julio Vallejo, Secretary



01/22/2024